

Governance Team Communication Matrix

Issue Brought to BOE member	Refer to Teacher, tell Supt.	Refer to Principal, tell Supt.	Refer to Dir. or CO Adim, tell Supt.	Refer to Supt.	Refer to Supt., tell BOE Pres.	Refer to BOE Pres., tell Supt.	Refer to BOE Pres.	Refer to Entire BOE
Parent complains about teacher. Has already talked to teacher.		X						
Parent complains about teacher, has talked to teacher and principal.								
Parent tells you about drug problem at the high school, has talked to principal.								
Parent tells you about child abuse situation.								
Neighbor has questions about tax rate.								
Neighbor complains about maintenance man drinking on job.								
Parent concerned about spelling curriculum.								
Parent concerned about possible sexual contact between student and teacher. <i>(mandatory reporter) immediately</i>			X <i>Compliance Officer</i>					
Parent believes superintendent is breaking the law.								
Parent wants to be on a district committee.								
Parent is concerned about how a principal handled a disciplinary situation.								
Teacher complains about a pending BOE decision.								
Teacher complains about principal.								
Principal complains about superintendent.								
Parent complains to one BOE member about another.								

Governance Team Decision-Making Matrix

Decision	Supt. Decides	Supt. Confers w/BOE Pres	Supt. Confers w/BOE	BOE Pres.	BOE Pres. After Confering w/Supt.	BOE Pres. After Confering w/BOE	BOE After Recommen dation from Supt.	BOE Decides
Calling off school because of snow.								
Calling off school because of COVID.								
Filling an unexpected vacancy on the BOE								
Hiring a classroom teacher.								
Hiring a principal.								
Hiring an architect.								
Approving the annual budget.								
Placing a bond issue on the ballot.								
Selecting a math curriculum.								
Selecting materials, including textbooks for math curriculum.								
Approving professional learning communities.								
Determining the agenda for a Board meeting.								
Approving district calendar.								
Determining officers for BOE								
Approving a letter to the community from the BOE.								
Changing the Board agenda.								
Approving a letter to the community from the Supt.								
Approving an important message to the community in a district publication.								
Appointing a parent to a district committee.								
Appointing a parent to a bond issue campaign committee.								