

MSBA is pleased to provide your district with the 2025A Update of policies, procedures, and forms. This update is based primarily on recent rule changes issued by the U.S. Department of Agriculture (USDA) and the U.S. Office of Management and Budget (OMB) to improve operations, transparency, and compliance in federal programs.

The USDA amended rules require districts to include the Buy American requirements in documented procurement procedures and authorize the use of geographic preference for procuring local agricultural products. The OMB also updated its rules to protect federal programs whistleblowers.

The 2025A Update includes changes based on guidance from the Department of Elementary and Secondary Education on the resolution of disputes involving homeless students.

The 2025A Update also contains a revised form for the resolution of disputes involving homeless students. The standard forms are available on each district's Simbli site under the MSBA Current Manual. These forms are provided in Microsoft Word format, and districts are free to customize the forms with district logos and mottoes, add local custom language, or alter or remove MSBA standard language as desired.

MSBA's sample forms are also available to download at:

<https://www.mosba.org/o/msba/page/sample-administrative-forms>.

As always, the explanations on the first page of each update document include information and instructions that will assist the board and administration in understanding why they are being updated and how to modify them to best suit the district. Please read these policies and administrative procedures and the accompanying explanations carefully.