

Smithville R-II Board of Education
Regular Session Minutes
Wednesday, August 17, 2022 (7:00 PM)
Meeting Held in the District Office Board Room

1.0 Call to Order by Chairperson:

The meeting was called to order at 7:01 p.m. by Board President, Jeff Bloemker.

2.0 Board of Education Present:

1. Jeff Bloemker
2. Scott Haggerty
3. Ian Saxton
4. Susan Whitacre
5. Whitney Carlile
6. Scott Jacoby
7. Denney Fales

3.0 Administrators Present:

1. Denise Harwood, Interim Superintendent
2. Dr. Michelle Kratofil, Asst. Superintendent (virtual)
3. Robert Hedgecorth, Exec. Dir. of Support Services
4. Kim Davis, Dir. of Human Resources
5. Andrea Ambroson, Dir. of Special Services

4.0 Executive Session (6:00 p.m.)

4.1 Student Matters (as authorized by paragraph (6) of Section 610.021, RSMO)

4.2 Personnel Matters (as authorized by paragraph (3) of Section 610.021, RSMO)

4.3 Land Matters (as authorized by paragraph (2) of Section 610.021, RSMO)

5.0 Convene Regular Meeting (Immediately following the executive session)

6.0 Pledge of Allegiance

Kim Davis led the Pledge of Allegiance.

A) Visitors Present

Sarah Cline, Kristi Mellon, Martha Harris, Shawn Logan, Jaycee Carlile, Ashley Doll, Tracy Platte, Rena Hawkins

7.0 Adoption/Modification of Agenda

7.1 Adoption/Modification of Agenda

Recommendation: Motion to approve/modify the agenda.

ORIGINAL - Motion

Member (**Ian Saxton**) Moved, Member (**Susan Whitacre**) Seconded to approve the **ORIGINAL** motion 'Motion to approve/modify the agenda'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Jeff Bloemker Yes
Denney Fales Yes
Scott Haggerty Yes
Ian Saxton Yes

Susan Whitacre Yes
Whitney Carlile Yes
Scott Jacoby Yes

8.0 Approval of Consent Agenda Items

8.1 Approve Regular Session Minutes for July 20, 2022

Recommendation: Approve Regular Session Minutes for July 20, 2022 as presented.

ORIGINAL - Motion

Member (**Ian Saxton**) Moved, Member (**Denney Fales**) Seconded to approve the **ORIGINAL** motion 'Approve Regular Session Minutes for July 20, 2022 as presented'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Jeff Bloemker Yes
Denney Fales Yes
Scott Haggerty Yes
Ian Saxton Yes
Susan Whitacre Yes
Whitney Carlile Yes
Scott Jacoby Yes

8.2 Approve Board Retreat Minutes for July 23, 2022

Recommendation: Approve Board Retreat Minutes for July 23, 2022 as presented.

ORIGINAL - Motion

Member (**Ian Saxton**) Moved, Member (**Denney Fales**) Seconded to approve the **ORIGINAL** motion 'Approve Board Retreat Minutes for July 23, 2022 as presented'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Jeff Bloemker Yes
Denney Fales Yes
Scott Haggerty Yes
Ian Saxton Yes
Susan Whitacre Yes
Whitney Carlile Yes
Scott Jacoby Yes

8.3 Approve Bills for Payment for August 2022

Recommendation: Approve Bills for Payment August 2022 as presented.

ORIGINAL - Motion

Member (**Ian Saxton**) Moved, Member (**Denney Fales**) Seconded to approve the **ORIGINAL** motion 'Approve Bills for Payment August 2022 as presented'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Jeff Bloemker Yes
Denney Fales Yes
Scott Haggerty Yes
Ian Saxton Yes
Susan Whitacre Yes
Whitney Carlile Yes
Scott Jacoby Yes

8.4 Supplemental Pay for August 2022

Recommendation: Approve Supplemental Pay for August 2022 as presented.

ORIGINAL - Motion

Member **(Ian Saxton)** Moved, Member **(Denney Fales)** Seconded to approve the **ORIGINAL** motion 'Approve Supplemental Pay for August 2022 as presented'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Jeff Bloemker Yes
Denney Fales Yes
Scott Haggerty Yes
Ian Saxton Yes
Susan Whitacre Yes
Whitney Carlile Yes
Scott Jacoby Yes

8.5 Approve Board Policy BDDH (Public Comments) for the Third Reading

Recommendation: Approve Board Policy BDDH (Public Comments) for the Third Reading.

ORIGINAL - Motion

Member **(Ian Saxton)** Moved, Member **(Denney Fales)** Seconded to approve the **ORIGINAL** motion 'Approve Board Policy BDDH (Public Comments) for the Third Reading'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Jeff Bloemker Yes
Denney Fales Yes
Scott Haggerty Yes
Ian Saxton Yes
Susan Whitacre Yes
Whitney Carlile Yes
Scott Jacoby Yes

8.6 Board Policy DFI-2 - Setting the Tuition for District Programs

The Board sets the tuition rate annually. This is calculated based on Expenditures Per Average Daily Attendance (ADA) from the previous year's ASBR.

Recommendation: Set the tuition rate at \$11,031.85, as presented in the ASBR.

ORIGINAL - Motion

Member **(Ian Saxton)** Moved, Member **(Denney Fales)** Seconded to approve the **ORIGINAL** motion 'Set the tuition rate at \$11,031.85, as presented in the ASBR'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Jeff Bloemker Yes
Denney Fales Yes
Scott Haggerty Yes
Ian Saxton Yes
Susan Whitacre Yes
Whitney Carlile Yes
Scott Jacoby Yes

9.0 Communications

9.1 Comments from the Audience

No comments from the audience.

9.2 Board Priorities Update

1. The implementation of researched best practices in the areas of recruiting, hiring, evaluation, development, and retention of staff; including a focus on effective communications between all stakeholders to accomplish these goals and to maintain good morale. (6.1, 6.2, 6.3)

At this time, all certified positions are filled for the 2022-2023 school year. As previously reported, Dr. Kratofil and Mrs. Davis have met with approximately 60 staff members over the course of 6 sessions to follow up on feedback from the Teacher Morale Survey given this past spring. The next step is for Dr. Kratofil and Mrs. Davis to meet with building level administrators to review building specific feedback. Administration will use this feedback to identify areas in which the building can improve upon in the 22-23 school year. This survey will be given to teachers bi-annually in December and in March.

2. To exercise fiscal responsibility by setting a course to building reserve balances to 21%. (4.1, 6.1)

After receiving the revised Annual School Board Report (ASBR), we are happy to report that it reflects an ending Fund Balance (for Funds 10,20) of 22.32% for FY22.

9.3 Assistant Superintendent for Academic Services

Dr. Kratofil reported the following:

- MSIP – we are part of the first group
- Tomorrow, she will start shopping for 2023 Summer School
- We welcomed the return of staff today at Convocation
- Kagan training is cancelled for this school year due to the unavailability of the Kagan instructor
- Strategic Planning – we have had our first meeting with the facilitators. Follow-up meetings with the Board have been scheduled for Sept. 8, 2022 (virtual) and Sept. 29, 2022, both 6:00-8:00 p.m.

9.4 Executive Director of Support Services

Robert Hedgecorth praised the custodial and maintenance crews, in getting our facilities ready for the school year. There is a new design on the SHS gym floor. The closure on Highway 92, which is through Nov. 15, 2022, will cause delays on our bus routes. Parents of those students affected have been notified. OPAA is fully staffed for the start of the school year. DS Bus is still short on bus drivers.

10.0 Old Business

10.1 General Financial Review / Fy22 Preliminary ASBR

Based on the preliminary ASBR (Annual Secretary to the Board Report), FY22 ended favorable from a financial perspective allowing the district to increase its unrestricted fund balance ratio from 18.78% to 22.32% from the previous year. The increase was a result of strong fiscal management by the Board of Education coupled with COVID recovery funds from local, county, state and federal sources. Also included for review were "actual expenditures" vs "budgeted expenditures" and "actual revenues" vs "budgeted revenues". During the month of July, we received \$1,651,527.34, making a total of \$1,651,527.34 received since July 1, 2022. Expenditures for July were \$1,885,137.10, making a total of \$1,885,137.10 expended since July 1, 2022.

10.2 School Safety

Denise Harwood recently hosted a School Safety meeting, with 26 community stakeholders participating. Items discussed included our current emergency operating plan, ways to improve communication between first responders, law enforcement and the District, access to buildings for law enforcement, as well as doing table top exercises and planning sessions for administrators. In September, Emergency Response Team members will conduct building walk-throughs, to identify any physical needs in the district, including key cards, cameras, Stop the Bleed kits, radios, etc.

Currently, the district is utilizing one SRO from the City of Smithville. The city does have several trainees, who are expected to complete their training by December. At that time, we can add another SRO to our district. Another option is to contract with Clay County, for additional School Resource Officers.

10.3 April 2023 GO Bond Issue Projects

Robert Hedgecorth presented potential April 2023 Bond Issue Projects, with estimated costs:

- | | |
|---|-------------|
| 1. Transportation Facility | \$6,200,000 |
| 2. Sidewalks throughout the campus | \$400,000 |
| 3. HVAC units at HES | \$3,900,000 |
| 4. Security enhancements at all buildings | \$300,000 |

We would have enough bonding capacity for additional projects, such as converting the SMS field to turf, and SHS gym seating expansion/remodel.

The Board has scheduled a special workshop on Aug. 21, 2022 to discuss these projects. Robert needs a decision by the October board meeting, in order to get ready for the April 2023 election campaign.

11.0 New Business

11.1 Assessment Plan 2022

Dr. Kratofil presented our assessment plan to the Board of Education, which must be approved annually.

Recommendation: I recommend the Board approve the assessment plan as presented.

ORIGINAL - Motion

Member (**Denney Fales**) Moved, Member (**Susan Whitacre**) Seconded to approve the **ORIGINAL** motion 'I recommend the Board approve the assessment plan as presented'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Jeff Bloemker Yes
Denney Fales Yes
Scott Haggerty Yes
Ian Saxton Yes
Susan Whitacre Yes
Whitney Carlile Yes
Scott Jacoby Yes

11.2 Preliminary Tax Rate Hearing Information

Robert Hedgecorth provided Assessed Valuation data for Clay, Platte and Clinton counties. Our Public Tax Rate Hearing will be at the September Board meeting.

11.3 Personnel Report

Kim Davis presented the Personnel Report for approval.

Recommendation: Kim Davis recommends the Board approve all personnel matters as authorized by paragraph (3) of Section 610.021, RSMo.

ORIGINAL - Motion

Member (**Ian Saxton**) Moved, Member (**Scott Jacoby**) Seconded to approve the **ORIGINAL** motion 'Kim Davis recommends the Board approve all personnel matters as authorized by paragraph (3) of Section 610.021, RSMo'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Jeff Bloemker Yes
Denney Fales Yes
Scott Haggerty Yes
Ian Saxton Yes
Susan Whitacre Yes
Whitney Carlile Yes
Scott Jacoby Yes

11.4 Staffing Request: Custodian 1.0 FTE

We are currently 3 custodians short of our campus needs.

Recommendation: Kim Davis recommends the Board approve the additional 1.0 FTE Custodian as authorized by paragraph (3) of Section 610.021, RSMo.

ORIGINAL - Motion

Member (**Whitney Carlile**) Moved, Member (**Scott Jacoby**) Seconded to approve the **ORIGINAL** motion 'Kim Davis recommends the Board approve the additional 1.0 FTE Custodian as authorized by paragraph (3) of Section 610.021, RSMo'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Jeff Bloemker Yes
Denney Fales Yes
Scott Haggerty Yes
Ian Saxton Yes
Susan Whitacre Yes
Whitney Carlile Yes
Scott Jacoby Yes

11.5 Updated Extra Duty and Supplemental Salary Schedules

Updated Extra Duty and Supplemental Salary Schedules have been included.

Recommendation: Kim Davis recommends the Board approve the updated Extra Duty and Supplemental Salary Schedules as authorized by paragraph (3) of Section 610.021, RSMo.

ORIGINAL - Motion

Member (**Scott Jacoby**) Moved, Member (**Denney Fales**) Seconded to approve the **ORIGINAL** motion 'Kim Davis recommends the Board approve the updated Extra Duty and Supplemental Salary Schedules as authorized by paragraph (3) of Section 610.021, RSMo'. Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Jeff Bloemker Yes
Denney Fales Yes
Scott Haggerty Yes
Ian Saxton Yes
Susan Whitacre Yes
Whitney Carlile Yes
Scott Jacoby Yes

12.0 Additional Information

12.1 Miscellaneous

1. MSBA Fall Conference - Nov. 3-5, 2022, Kansas City Convention Center. Please let Karen know if you wish to attend.
2. Convocation Reflections
3. New Teacher reception at 5:00 on Sept. 21, 2022
4. Superintendent Search Update
5. Set a date and time to discuss:
 - a) Board Priorities 2022-2023
 - b) Superintendent Evaluation
 - c) Governance Team Communication Matrix
 - d) Hospital TIF

13.0 Adjournment

13.1 Adjourn the meeting

Recommendation: Adjourn the meeting.

